



Business Matters at Congham Hall

Congham Hall at a Glance

Room Options and Capacities:

Room Name	Maximum Capacity: Boardroom	Maximum Capacity: Theatre	Maximum Capacity: Cabaret
*The Writing Room	18	25	6
**The Orangery	28	50	12
The Everard Room	28	50	12
***The Everard Suite	28+18	50+25	12+6

Room Dimensions:

Room	Height (Metres)	Width (Metres)	Length (Metres)
The Writing Room	3	1.5	7.
The Orangery	3	8.25	8.5
The Everard Room	3	3	10

Delegate Rates:

Day Delegate Rate From - £43.00 including VAT

24 hour Delegate Rate From - £199.00 including VAT

Other Information:

- Complimentary, secure parking up to 70 cars
- Complimentary WIFI access
- All conference rooms are located on the ground floor with natural daylight



Business Matters at Congham Hall

A'la Carte Pricing

Conference Room Options:

Room Name	Room Hire
*The Writing Room	£150.00
**The Orangery	£500.00
The Everard Room	£600.00
***The Everard Suite	£700.00

*The Writing Room is available for a half day hire at a cost of £75.00.

**Please note The Orangery is available between 11.30am until 5.30pm daily.

***The Everard Suite consists of The Writing Room and Everard Room.

Food and Beverages:

Tea and coffee	£2.75 per person
Tea and coffee with homemade biscuits	£4.50 per person
Tea and coffee with Danish pastry	£5.00 per person
Tea and coffee with a selection of cakes	£5.50 per person
A selection of sandwiches and fresh fruit	£8.50 per person
Mineral Water	£4.00 per bottle
Freshly squeezed orange Juice	£12.00 per jug
Working lunch, soup, sandwiches, fruit, tea and coffee	£12.95 per person
Two course buffet	£16.95 per person
Two course restaurant lunch	£16.25 per person

Equipment Hire:

Additional Flip Chart & Stand	£15.00
Overhead Projector & Screen	£20.00
LCD Projector & Screen	£100.00
Screen only	£15.00
TV1 Rate	£25.00
Video Player	£15.00
DVD Player	£25.00

The above prices include VAT.



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Day Delegate Rate

- ❖ Meeting room hire
- ❖ Use of data projector, projection screen and flipchart, if required
- ❖ Coffee, tea and homemade biscuits on arrival
- ❖ Coffee, tea and Danish pastries mid-morning
- ❖ 'Working lunch' consisting of homemade soup with freshly baked bread, a selection of sandwiches, fresh fruit basket, tea and coffee
- ❖ Afternoon tea and coffee with homemade cakes
- ❖ Still and sparkling mineral water, fruit cordials and sweets

Should you wish to upgrade your lunch to a two course restaurant or buffet lunch an additional £4.00 per delegate shall be charged.

From £43.00 per delegate

Rates are per person and inclusive of VAT,
based on a minimum of eight delegates.



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24 Hour Delegate Rate

- ❖ Meeting room hire
- ❖ Use of data projector, projection screen and flipchart, if required
- ❖ Coffee, tea and biscuits on arrival
- ❖ Coffee, tea and Danish pastries mid-morning
- ❖ 'Working lunch' consisting of homemade soup with freshly baked bread, a selection of sandwiches, fresh fruit basket, tea and coffee
- ❖ Afternoon tea and coffee with homemade cakes
- ❖ Still and sparkling mineral water, fruit cordials and sweets
- ❖ Three course a la carte dinner, a set menu is required
- ❖ One night's accommodation including full English breakfast

Should you wish to upgrade your lunch to a two course restaurant or buffet lunch an additional £4.00 per delegate shall be charged

From £199.00 per delegate

Rates are per person and inclusive of VAT,
based on a minimum of eight delegates.



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Team Building Activities

A wide range of imaginative leisure and corporate activities from extreme adventure to clay pigeon shooting and from Crime Scene Investigation to boating on the Norfolk Broads can be arranged in and around the grounds as well as at local activity company sites.

Clay Pigeon Shooting:-

Clay pigeon shooting has the choice of two options; either a taster session lasting approximately one hour and with 25 clays or a full session lasting approximately two hours and with 50 clays. These are priced from £55.00 and £85.00 per person respectively and are inclusive of VAT.

Crime Scene Investigation:-

A CSI experience is unique, informative, fun and gives insight into the intriguing world of crime and forensics. A three hour afternoon session of CSI is available from £47.50 per person.

Extreme Adventure:-

Hours of adrenaline rushing fun which takes aerial trekking to new extremes. Swing, climb and jump at 20ft or 40ft for the more adventurous! High up in the trees there are over 20 different elements to conquer. In addition there is a 3G swing, a 80ft fan descender jump and a 1,000ft zip wire, both respectively thought to be Britain's highest and longest! Basic packages start from £23.00 per person.

Golfing:-

The big growth sport of recent years has been amateur golf with the number of golf courses and golf breaks ever growing. Nowhere is this more true than within East Anglia and the East of England and, in particular, Norfolk and Suffolk. Almost without exception green-fee paying visitors are made most welcome at the variety of Golf courses and Pro shops open to the amateur player. Prices available on request.

Should you require any more information on the above please do not hesitate to contact us.